

**Three Rivers Human Service Zone Board  
Meeting Agenda  
Three Rivers Human Service Zone 1<sup>st</sup> Floor Conference Room  
Mandan Office  
210 2<sup>nd</sup> Ave. NW Mandan  
10:00 AM – March 19, 2026**

**Meeting Call to Order**

**Roll Call**

**Approval of Agenda**

**Approval of February 19, 2026, Minutes**

**Review and Approval of March 2026 Bills**

**Budget Review**

**Zone Program Stats**

**Message From Pat Traynor**

**Zone Director Meeting Information**

## Other

Items may be added or deleted from the agenda prior to or during the meeting.

Next Meeting: April 16, 2026 @ 10 AM, Mandan

## Microsoft Teams meeting

### Join:

<https://teams.microsoft.com/meet/29722429241531?p=HXxWqQ4suZDKvhaFsm>

Meeting ID: 297 224 292 415 31

Passcode: LM6tS7gK

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### Join on a video conferencing device

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**Three Rivers Human Service Zone Board  
Meeting Minutes  
Three Rivers Human Services Board Room  
Mandan  
210 2<sup>nd</sup> Ave NW  
February 19, 2026**

**Meeting Call to Order:**

- Ken Snider called the meeting to order at 10:01 AM

**Roll Call:**

**Mandan:** Dennis Meier, Jackie Buckley, Lori Flaten, Rose Mary Lawson (Phone), Heidi Peltz, Dawson Holle (Online)

**Absent:** Karen Rohr

**Carson:** Marty Meyer (Phone), Gerard Kraft (Phone)

**Absent:**

**Fort Yates:** Ken Snider

**Absent:** John Pretty Bear

**Others Present:** Jodie Leier (online), Jenny Wetsch, Tracy Mertz, Vince Gillette, David Phillips (Bakke Grinolds Wiederholt Law Firm), Kristi Hastings (3<sup>rd</sup> Party Investigator Pemberton Law Firm), Josh Scherr and Wendy Bent

**Approval of Agenda**

- Moved by Heidi Peltz to approve the agenda as amended seconded by Lori Flaten. Motion carried.

**Approval of Minutes of January 15, 2026**

- Moved by Lori Flaten to approve the minutes from January 15, 2026, seconded by Rosemary Lawson. All in favor. Motion carried.

**Grievance/Complaint of Misconduct by Josh & Nicole Scherr against TRHSZ and Staff.**

- Board Members, Dennis Meier and Lori Flaten recused due to conflict of interest
- Attorney David Phillips representing TRHSZ explained the hearing process and proceeded to disclose the findings of the investigation carried out by Kristi Hastings.
  - 6 allegations of misconduct were made against zone employees by Scherr's.
  - The investigation revealed there was no evidence that supported any of the allegations of misconduct.
  - A recommendation was made by the investigator for TRHSZ staff to review the policy for removal of children from foster homes to make the emotional transition easier for all involved.
  - Mr. Scherr was given the opportunity to provide a statement to the board.
  - Jackie Buckley made a motion to accept the findings and dismiss the complaint/grievance.
  - Heidi Peltz provided the second.
  - Roll call vote was held Ken Snider, Jackie Buckley, Dawson Holle, Gerard Kraft, Marty Meier, Rosemary Lawson voting yes.
- The individuals involved with the complaint left the proceedings and Ken Snider turned the meeting back over to Dennis Meier to chair.

**Review and Approval of January 2026 Bills:**

- Lori Flaten came early to review the bills.
- Moved by Ken Snider, seconded by Lori Flaten to approve the bills as presented. With a unanimous roll call vote the bills were approved.

Name	Roll Call	Bills Approved
Jackie Buckley	P	Y
Lori Flaten	P	Y
Rosemary Lawson	P (Phone)	Y
Heidi Peltz	P	Y
Marty Meyer	P (Phone)	Y
Gerard Kraft	P (phone)	Y
Ken Snider	P	Y
John Pretty Bear	A	A
Dennis Meier	P	Y
Karen Rohr	A	A
Dawson Holle	P(Online)	Y

**Budget Review**

- Dennis shared the year end financials. The financials came in at 7% under budget.
- Ken Snider moved to accept the year end budget with Jackie Buckley providing the second. All were in favor and motion carried.

**Vince Gillette- Three Rivers Human Service Zone Tribal Liaison Report**

- There are approximately 50-60 SRST foster children placed in ND foster homes that Vince helps to facilitate visits.
- The Tribe has approximately 125+ kids in foster care, but he doesn't know where they are all placed as they will not share that information. 25 of these placements are SD IV-E placements in paid ND Foster Care, 39 ND Tribal IV-E children and 16 IV-E placements with relatives.
- Vince continues to spend a lot of time addressing Medicaid payment issues for both ND and SD Foster children.
- ND Tribes FMAP for new fiscal year 2026 rates have been released, and new contracts being sent out to be signed and returned.
- The state has hired two more tribal Liaisons. One will do what Vince does for reimbursements and other tribal interactions, with the other focusing on case management. These are evolving positions.
- Keeping the Culture Alive class for January 22 was postponed due to the weather. The next class at the Mandan Library will be on February 26, 2026, from 6-8 pm. John Eagle, Sr from the Native American Graves Protection Repatriation Act Specialist for the ND State Historical Society will be presenting. He is working on the project to revive the lineage of Sitting Bull's horses.
- Vince continues to track the Indirect Expenses for Fort Yates for Jodie Leier to report to the state. The Ft Yates office will be moving in March or April to the old Extension Office Building, so the rent may increase.
- Vince did 7 Foster Care visits for SRST.
- Vince continues to work on the project of updating the TCM (Targeted Case Management Billing). He is still working on getting the TCM for Turtle Mountain started. They have 10 staff that would meet the qualifications to bill Medicaid right now.

- Vince has provided additional visits for other zones regarding children placed in our area when their staff are unable to make visits. Currently, there is a Pembina case with a child housed in Burleigh County. Burleigh is unable to assist so Vince is taking responsibility for those visits.
- Vince acknowledged Dawson Holle from TRHSZ Board for giving an address during the Pow Wow at the Civic Center.

**Mandy Garrett – Income Maintenance/Eligibility Supervisor (report shared by Dennis Meier)**

**Three Rivers Zone Office Information**

- Current Openings: None
- Medicaid
  - Total Households: January 2026 – 4146
  - Total Individuals: January 2026 – 6939
  - Total Benefits: N/A
- SNAP
  - Total Households: January 2026 - 1533
  - Total Individuals: January 2026 - 3396
  - Total Benefits Paid: \$566.6K
- LIHEAP
  - Total Households: January 2026 – 799
  - Total Individuals: January 2026 – 2047
  - Total Benefits: \$64.3K
- TANF (Temporary Assistance for Needy Families)
  - Total Households: January 2026 – 87
  - Total Individuals: January 2026 – 367
  - Total Benefits: \$52.6K
- Childcare Assistance Program
  - Total Households: January 2026 - 233
  - Total Individuals: January 2026 – 873
  - Total Benefits: \$156.3K
- Call Center Stats
  - Total Calls Received: January 2026 – 30,192
  - Answered Calls: January 2026 – 15,869
  - Abandoned Calls: January 2026 – 12,463
  - Average Wait Time: January 2026 – 17 minutes
  - Average Talk Time: January 2026 – 9 minutes
- HRCC Outreach Stats
  - # of Staff Attended: January 2026 - 3
  - # of Inmates Seen: January 2026 - 14
  - # of MA Apps Completed: January 2026 - 8
  - # of Change Reports: January 2026 – 8
  - # of SNAP apps completed: January 2026 - 0
- Swim Lanes
  - Group 1 backlog: 4,595 work items (as of 2/10/26)
  - Group 2/3 backlog: 9,783 work items (data as of 2/10/2026)

- Group 4 backlog: 572 work items (as of 2/10/26)
- Support Specialists (Statewide)
  - No data
- Call Center Information
  - Starting to get a lot of calls about work not being processed timely-highest wait time noted in December was 1 hour and 28 minutes.
- Foot traffic in the three offices has been monitored since May 2024.
  - Sioux County 222 in January
  - Grant County 34 in January
  - Morton County 347 in January
- 2025 ND State Payment Error rate is 9.79% with no current data available.
  - States with error rates above 6% will be required to cover between 0-15% of benefit costs.

Ken Snider expressed concerns over the service of the call center and the swim lanes being so far behind.

Jenny Wetsch – Child Protection

See the attached Statistical information which was presented during the meeting.

- 84 total reports in January: 1 Report in Grant County and 0 Reports for Sioux County.
  - 34 assigned as Full.
  - 0 ATP Assessments.
  - 50 Administratively Assessed or Administrative Referrals.
  - 0 Alt Response.
  - 2 Substance Exposed Infant (SEI).
  - 3 Child Sex Cases
  - 0 Prenatal Drug/Alcohol Cases
  - 0 Courtesy Interview Requests from other zones/1 Law Enforcement
  - 0 Conflict cases for another Zone
- Dakota Central/South Country took 11 cases in January. These cases are not reflected in our numbers.
- We are fully staffed in the CPS Unit.
- One worker will be going on maternity leave in April and Dakota Central may be able to help us again.
- We are looking at bringing Holly Hammarsten back as a temp for the summer again if approved to help cover for the maternity leave. She has stated she would be willing to come back to assist.

Tracy Mertz-Foster Care/In Home

- See the attached statistical information which was presented during the meeting.
- Currently we have 80 cases.
  - 63 Foster Care (counted by child)
  - 17 In-Home Cases, ICPC, Courtesy Case Management & Home Study's
  - 40 Foster Homes/PATH
  - 5 QRTP/PRTF (1 DD GH)
  - 11 Relative Care
  - 7-18+

- 0-YCC
- There are currently approximately 1500-1600 kids in the state of ND in care.

#### **Child Welfare Unit Updates**

- We have hired Keyona Gonzalez who will be returning to the Foster Care Unit on March 16.

#### **Eligibility Updates**

- No new information at the time of this meeting.

#### **Zone Director Updates**

- No new information at the time of this meeting

#### **Other:**

#### **Adjourn:**

- Moved by Ken Snider, seconded by Lori Flaten to adjourn the meeting at 11:33 AM. All in favor. Motion carried.

Next Meeting March 19, 2026 – 10 AM, Mandan

Respectfully Submitted,

Jodie Leier  
Fiscal Services  
Three Rivers Human Service Zone

**THREE RIVERS HUMAN SERVICE ZONE  
MONTHLY BILLING APPROVAL SHEET**

For Month of: March, 2026

VENDOR	AMOUNT	
ABM	\$ 1,716.82	*Already Processed
Bakke Grinolds Wiederholt	\$ 2,210.50	
Bravera Insurance	\$ 970.00	
Brick, Teigan	\$ 500.00	*Already Processed
Friends of Morton Mandan Public Library	\$ 169.72	*Already Processed
Gladue, Jordan	\$ 250.00	*Already Processed
Meier, Dennis	\$ 45.50	
Morton Mandan Public Library	\$ 50.00	*Already Processed
Preble Medical	\$ 1,600.00	
Schmidt, Jodi	\$ 39.15	
Stymeist, Lisa	\$ 12.42	
Sure Shred	\$ 43.80	
WRT (Grant)	\$ 80.03	
WRT ( Sioux)	\$ 179.96	
Credit Card (Gillette)		
Credit Card (Leier)	\$ 8,709.08	
WEX Card	\$ 725.39	
Jackie Buckley	\$ 5.80	\$ 50.00
RoseMary Lawson	\$ 7.25	\$ 50.00
Lori Flaten	\$ 10.15	\$ 50.00
Heidi Peltz	\$ 71.05	\$ 50.00
John Pretty Bear	\$ 91.35	\$ 50.00
Marty Meyer	\$ 98.60	\$ 50.00
Ken Snider	\$ 87.00	\$ 50.00
Gerard Kraft	\$ 82.65	\$ 50.00
Dawson Holle	\$ 26.10	\$ 50.00
Karen Rohr	\$ 2.18	\$ 50.00
Subtotal:	\$ 17,784.50	\$ 500.00
<b>TOTAL:</b>	<b>\$ 18,284.50</b>	
APPROVALS:		
_____	_____	_____
_____	_____	_____
_____	_____	_____
DIRECTOR:	_____	

**Morton County**

**Expenditure Report with Detail Options**

Fiscal Year: 2026-2026

From Date: 2/1/2026

To Date: 2/28/2026

Account Mask: ????????

Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Number / Description

Expended PTD

Original Budget

Amended Budget

Expended YTD

Encumbered YTD

Unexpended Bal

% Used

**SOCIAL WELFARE FUND**

207.450.6101 / SALARIES	\$31,697.10	\$0.00	\$516,815.39	\$62,376.95	\$0.00	\$454,438.44	12.07%
207.450.6102 / DEFERRED COMP. BENEFIT	\$0.00	\$0.00	\$59,865.75	\$0.00	\$0.00	\$59,865.75	0.00%
207.450.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$3,200.00	\$30.30	\$0.00	\$3,169.70	0.95%
207.450.6110 / SERVICE AWARDS	\$0.00	\$0.00	\$1,970.00	\$0.00	\$0.00	\$1,970.00	0.00%
207.450.6121 / PAID OVERTIME	\$156.33	\$0.00	\$1,600.00	\$330.70	\$0.00	\$1,269.30	20.67%
207.450.6209 / LIFE INSURANCE	\$9.23	\$0.00	\$0.00	\$18.46	\$0.00	(\$18.46)	0.00%
207.450.6211 / HEALTH INSURANCE	\$6,394.56	\$0.00	\$83,154.36	\$13,665.40	\$0.00	\$69,488.96	16.43%
207.450.6212 / AUTO INSURANCE	\$0.00	\$0.00	\$9,426.00	\$0.00	\$0.00	\$9,426.00	0.00%
207.450.6221 / FICA MATCH	\$2,257.51	\$0.00	\$39,536.38	\$4,433.46	\$0.00	\$35,102.92	11.21%
207.450.6241 / WORKMENS COMPENSATION	\$0.00	\$0.00	\$0.00	\$434.28	\$0.00	(\$434.28)	0.00%
207.450.6300 / NDPERS DEF. BENEFIT	\$4,771.87	\$0.00	\$0.00	\$9,291.97	\$0.00	(\$9,291.97)	0.00%
207.450.6322 / Background Checks	\$0.00	\$0.00	\$4,920.00	\$0.00	\$0.00	\$4,920.00	0.00%
207.450.6324 / PROFESSIONAL ASSOCIATIONS	\$0.00	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
207.450.6339 / MEMBERSHIPS & REGISTRATIONS	\$27,227.85	\$0.00	\$1,500.00	\$27,669.06	\$0.00	(\$26,169.06)	1844.60%
207.450.6341 / TRAVEL EXPENSE	\$61.04	\$0.00	\$3,020.06	\$61.04	\$0.00	\$2,959.02	2.02%
207.450.6342 / GAS AND OIL	\$608.92	\$0.00	\$41,500.00	\$608.92	\$0.00	\$40,891.08	1.47%
207.450.6344 / VEHICLE & EQUIP REPAIR & MAINTENANC	\$43,587.12	\$0.00	\$7,600.00	\$43,584.66	\$0.00	(\$35,984.66)	573.48%
207.450.6359 / POSTAGE	\$9.20	\$0.00	\$4,500.00	\$1,189.65	\$0.00	\$3,310.35	26.44%
207.450.6360 / MOBILE COMMUNICATIONS	\$2,108.31	\$0.00	\$31,900.00	\$2,353.80	\$0.00	\$29,546.10	7.38%
207.450.6383 / PUBLISHING & PRINTING	\$0.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00	0.00%
207.450.6401 / OFFICE MATERIALS	\$376.56	\$0.00	\$12,700.00	\$376.56	\$0.00	\$12,323.44	2.97%
207.450.6412 / SUPPLIES-COMPUTER	\$125.80	\$0.00	\$5,200.00	\$125.80	\$0.00	\$5,074.20	2.42%
207.450.6651 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$75,800.00	\$0.00	\$0.00	\$75,800.00	0.00%
207.450.6806 / Keeping the Culture Alive	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	(\$300.00)	0.00%
207.450.6927 / TERMINAL COST	\$623.00	\$0.00	\$22,848.00	\$882.00	\$0.00	\$21,966.00	3.86%
207.450.6932 / COPIER EXPENSE	\$42.92	\$0.00	\$6,000.00	\$42.92	\$0.00	\$5,957.08	0.72%

**Morton County**

**Expenditure Report with Detail Options**

Fiscal Year: 2026-2026

From Date: 2/1/2026

To Date: 2/28/2026

Account Mask: ??????????

Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Number / Description

Expended PTD

Original Budget

Amended Budget

Expended YTD

Encumbered YTD

Unexpended Bal

% Used

207.451.6101 / SALARIES	\$104,053.98	\$0.00	\$1,461,927.17	\$207,419.38	\$0.00	\$1,254,507.79	14.19%
207.451.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
207.451.6121 / OVERTIME PAY	\$163.01	\$0.00	\$5,000.00	\$588.54	\$0.00	\$4,411.46	11.77%
207.451.6208 / LIFE INSURANCE	\$51.25	\$0.00	\$0.00	\$100.45	\$0.00	(\$100.45)	0.00%
207.451.6211 / HEALTH INSURANCE	\$31,161.67	\$0.00	\$428,848.98	\$62,323.34	\$0.00	\$366,525.64	14.53%
207.451.6221 / FICA MATCH	\$7,162.40	\$0.00	\$111,837.43	\$14,303.64	\$0.00	\$97,533.79	12.79%
207.451.6300 / NDPERS DEFINED BENEFIT	\$15,734.41	\$0.00	\$208,470.81	\$31,459.87	\$0.00	\$177,010.94	15.09%
207.451.6339 / MEMBERSHIPS, REGISTRATIONS & SUBSCR	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
207.451.6341 / TRAVEL EXPENSE	\$101.26	\$0.00	\$1,200.00	\$192.63	\$0.00	\$1,007.37	16.05%
207.451.6401 / OFFICE SUPPLIES	\$117.21	\$0.00	\$0.00	\$117.21	\$0.00	(\$117.21)	0.00%
207.451.6827 / TERMINAL COST	\$2,116.80	\$0.00	\$0.00	\$3,115.80	\$0.00	(\$3,115.80)	0.00%
207.452.6101 / SALARIES	\$43,418.20	\$0.00	\$624,591.98	\$87,351.40	\$0.00	\$537,240.58	13.99%
207.452.6103 / TEMPORARY SALARIES	\$0.00	\$0.00	\$9,046.16	\$0.00	\$0.00	\$9,046.16	0.00%
207.452.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$2,800.00	\$0.00	\$0.00	\$2,800.00	0.00%
207.452.6111 / STANDBY SALARIES	\$1,050.00	\$0.00	\$14,713.45	\$2,025.00	\$0.00	\$12,688.45	13.76%
207.452.6121 / OVERTIME PAY	\$559.77	\$0.00	\$1,400.00	\$713.91	\$0.00	\$686.09	50.99%
207.452.6209 / LIFE INSURANCE	\$14.35	\$0.00	\$0.00	\$29.73	\$0.00	(\$29.73)	0.00%
207.452.6211 / HEALTH INSURANCE	\$2,628.84	\$0.00	\$70,077.18	\$6,199.11	\$0.00	\$63,878.07	8.85%
207.452.6221 / FICA MATCH	\$3,379.77	\$0.00	\$47,781.29	\$6,731.07	\$0.00	\$41,050.22	14.09%
207.452.6300 / NDPERS DEFINED BENEFIT	\$6,202.64	\$0.00	\$69,066.82	\$12,783.73	\$0.00	\$76,283.09	14.35%
207.452.6339 / MEMBERSHIPS, REGISTRATIONS & SUBSCR	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
207.452.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$5,900.00	\$0.00	\$0.00	\$5,900.00	0.00%
207.452.6345 / SPF TRAVEL	\$350.00	\$0.00	\$0.00	\$350.00	\$0.00	(\$350.00)	0.00%
207.452.6401 / OFFICE SUPPLIES	\$74.42	\$0.00	\$0.00	\$74.42	\$0.00	(\$74.42)	0.00%
207.452.6425 / SPF MEDICAL	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
207.452.6805 / SAFETY/PERMANENCY FUNDS	\$1,924.22	\$0.00	\$10,000.00	\$2,011.22	\$0.00	\$7,988.78	20.11%
207.452.6913 / HIGH RISK DAY CARE	\$0.00	\$0.00	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%

**Morton County**

**Expenditure Report with Detail Options**

Fiscal Year: 2026-2026

From Date: 2/1/2026

To Date: 2/28/2026

Account Mask: ??????????

Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.452.6827 / TERMINAL COST	\$625.00	\$0.00	\$0.00	\$921.00	\$0.00	(\$921.00)	0.00%
207.453.6101 / SALARIES	\$35,191.60	\$0.00	\$472,809.36	\$67,947.60	\$0.00	\$404,861.76	14.37%
207.453.6103 / TEMPORARY SALARIES	\$0.00	\$0.00	\$7,753.84	\$0.00	\$0.00	\$7,753.84	0.00%
207.453.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$2,400.00	\$0.00	\$0.00	\$2,400.00	0.00%
207.453.6111 / STANDBY SALARIES	\$1,400.00	\$0.00	\$12,811.55	\$2,150.00	\$0.00	\$10,461.55	17.05%
207.453.6121 / OVERTIME PAY	\$107.13	\$0.00	\$1,200.00	\$738.14	\$0.00	\$461.86	61.51%
207.453.6209 / LIFE INSURANCE	\$12.30	\$0.00	\$0.00	\$23.57	\$0.00	(\$23.57)	0.00%
207.453.6211 / HEALTH INSURANCE	\$5,387.98	\$0.00	\$71,754.36	\$8,827.95	\$0.00	\$62,926.41	12.30%
207.453.6221 / FICA MATCH	\$2,664.21	\$0.00	\$36,169.92	\$5,192.09	\$0.00	\$30,977.83	14.35%
207.453.6300 / NDPERS DEFINED BENEFIT	\$5,240.48	\$0.00	\$67,422.62	\$10,113.87	\$0.00	\$57,308.75	15.00%
207.453.6339 / MEMBERSHIPS, REGISTRATIONS & SUBSCR	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
207.453.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
207.453.6345 / SPF TRAVEL	\$0.00	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
207.453.6401 / OFFICE SUPPLIES	\$76.76	\$0.00	\$0.00	\$76.76	\$0.00	(\$76.76)	0.00%
207.453.6423 / SPF CLIENT DRUG TESTING	\$655.00	\$0.00	\$0.00	\$655.00	\$0.00	(\$655.00)	0.00%
207.453.6805 / SAFETY/PERMANENCY FUNDS	\$373.37	\$0.00	\$4,000.00	\$588.37	\$0.00	\$3,411.63	14.71%
207.453.6827 / TERMINAL COST	\$477.00	\$0.00	\$0.00	\$699.00	\$0.00	(\$699.00)	0.00%
207.455.6101 / SALARIES	\$11,177.68	\$0.00	\$146,237.55	\$23,118.48	\$0.00	\$123,119.07	15.81%
207.455.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
207.455.6121 / OVERTIME PAY	\$0.00	\$0.00	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
207.455.6209 / LIFE INSURANCE	\$6.15	\$0.00	\$0.00	\$12.30	\$0.00	(\$12.30)	0.00%
207.455.6211 / HEALTH INSURANCE	\$5,648.58	\$0.00	\$73,431.54	\$11,297.16	\$0.00	\$62,134.38	15.38%
207.455.6221 / FICA MATCH	\$698.26	\$0.00	\$11,187.17	\$1,466.51	\$0.00	\$9,720.66	13.11%
207.455.6300 / NDPERS DEFINED BENEFIT	\$1,581.86	\$0.00	\$20,853.47	\$3,097.04	\$0.00	\$17,756.43	14.85%
207.455.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
207.455.6401 / OFFICE SUPPLIES	\$438.96	\$0.00	\$0.00	\$438.96	\$0.00	(\$438.96)	0.00%
207.455.6827 / TERMINAL COST	\$228.60	\$0.00	\$0.00	\$339.60	\$0.00	(\$339.60)	0.00%

**Morton County**

**Expenditure Report with Detail Options**

Fiscal Year: 2026-2026

From Date: 2/1/2026

To Date: 2/28/2026

Account Mask: ??????????

Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.456.6101 / SALARIES	\$2,923.00	\$0.00	\$42,251.23	\$14,413.86	\$0.00	\$27,837.37	34.11%
207.456.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
207.456.6121 / OVERTIME PAY	\$0.00	\$0.00	\$200.00	\$25.01	\$0.00	\$174.99	12.51%
207.456.6209 / LIFE INSURANCE	\$2.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
207.456.6211 / HEALTH INSURANCE	\$876.28	\$0.00	\$11,400.00	\$2,628.84	\$0.00	\$8,771.16	23.08%
207.456.6221 / FICA MATCH	\$211.65	\$0.00	\$3,232.22	\$1,077.72	\$0.00	\$2,154.50	33.34%
207.456.6300 / NDPERS DEFINED BENEFIT	\$416.82	\$0.00	\$6,025.03	\$721.67	\$0.00	\$5,303.36	11.98%
207.456.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$0.00	\$102.44	\$0.00	(\$102.44)	0.00%
207.456.6401 / OFFICE SUPPLIES	\$313.65	\$0.00	\$0.00	\$313.65	\$0.00	(\$313.65)	0.00%
207.457.6101 / SALARIES	\$0.00	\$0.00	\$6,500.00	\$0.00	\$0.00	\$6,500.00	0.00%
207.457.6341 / TRAVEL EXPENSE	\$174.00	\$0.00	\$0.00	\$270.43	\$0.00	(\$270.43)	0.00%
207.459.6911 / EXPERT/PROFESSIONAL WITNESS FEES	\$2,907.50	\$0.00	\$0.00	\$2,907.50	\$0.00	(\$2,907.50)	0.00%
207.462.6499 / MISCELLANEOUS EXPENSE	\$0.00	\$0.00	\$3,500.00	\$10.90	\$0.00	\$3,489.10	0.31%
207.462.6904 / GA BURIALS	\$13,882.46	\$0.00	\$60,000.00	\$17,382.46	\$0.00	\$42,617.54	28.97%
<b>Total For SOCIAL WELFARE</b>	<b>\$433,979.87</b>	<b>\$0.00</b>	<b>\$5,155,557.07</b>	<b>\$783,224.36</b>	<b>\$0.00</b>	<b>\$4,372,332.71</b>	<b>15.19%</b>

**Morton County**

**Expenditure Report with Detail Options**

Fiscal Year: 2026-2026

From Date: 2/1/2026

To Date: 2/28/2026

Account Mask: ??????????

Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Number / Description

Expended PTD

Original Budget

Amended Budget

Expended YTD

Encumbered YTD

Unexpended Bal

% Used

**Grand Total:**

\$433,979.87

\$0.00

\$5,155,557.07

\$783,224.36

\$0.00

\$4,372,332.71

15.19%

End of Report

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There are approx. 60-100 SRST foster children from ND and SD placed in ND foster homes that I help facilitate visits F2F visits required by Federal rule and reporting back to the legal custodian, the Tribe, SD IV E and ND IV E so the visits can be logged and reported to the Feds. The Tribe has approx. 125+ foster children in care, but they won't really tell me where the children are placed. 22 of these placements are in the custody of SD and SD IV E Paid Foster Care placements in ND Foster Homes. 39 ND Tribal IV E children, and 15 are in IV E foster care placements. 76 total paid placements.

I spend a lot of time with Medicaid issues with the foster kids Medicaid, bills not being paid, getting SD foster kids on ND Medicaid, and talking with business offices of medical facilities clearing up nonpayment issues with current foster children and children previously in care. I also provide this service for the Three Rivers Human Service Zone foster children. I have frequent contact with Joe Ashley, the Tribal IV E person for the State of SD. He tracks the SRST SD IV E children, I report visits ND does for his IV E children, Interstate compact on the placement of children, getting SD Medicaid closed and ND Medicaid open for his SD Kids.

SFY 2026 FMAP amounts have been released. The State will send out contracts with the new amounts, to the tribes, which need to be signed and returned to the Fiscal Unit and the whole process will start again, helping the tribe submit FMAP reimbursement request, training etc. CFS has hired two Tribal Liaisons who will be assisting the tribes going forward. I have been asked to assist in some capacity. Still defining what that capacity is because the Liaison are new. I'm a little concerned that none of the tribes have not submitted a FMAP request. It really isn't my issue anymore, but I hate to see Tribes leave easy money on the table. The money is in the 1.2 million dollars.

I have had TEAMS calls with the DHS tribal Liaisons.

The Keeping the Culture Alive presenter was John Eagle Sr, the Native American Graves Protection Repatriation Act Specialist for State Historical Society on Feb 26<sup>th</sup>. We had 27 participants. The next presentation is on March 26<sup>th</sup> and is on Ojibway culture.

I have done the payment of indirect expenses for Sioux County since we went to a zone in 2020. I prepare the vouchers, submit them to the Sioux County Auditor to prepare the checks and pay the bills, about \$3200.00ish a month. These numbers are submitted to Jodie Leier for the 119 indirect cost report that are submitted to the state.

I did 6 Foster Care F2F visits for SRST and one for our zone.

My new project has been Targeted Case Management. Still working with our zone to get it up and running. Still working on getting TCM for Turtle Mountain going.

We are shorthanded on the Foster Care unit and I have been helping cover visits and some transportation and other duties as assigned.

*Vincent Gillette*

Vincent N. Gillette  
Tribal Liaison  
Three Rivers Human Service Zone



**TANF (Temporary Assistance for Needy Families)**

Black= Power BI (new system)

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26
Total Households	120 (107)	124	83	90	78	85	87	90
Total individuals	477(184)	509	211	225	184	351	367	395
Total Benefits issued	\$50.2K	\$51.8k	\$62.9K	\$58.8k	\$52k	\$51.4k	\$52.6k	\$54.9k

**Call Center Stats:**

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26
Total calls received	22,247	22,866	25,302	26,042	18,368	27120	30,192	27,361
Answered calls	17,981	17,921	17,884	17,431	14,753	16314	15,869	14,898
Abandoned calls	3,472	4,034	6,253	7,371	2,933	9292	12,463	10,686
Average wait time	5 Min.	5 Min.	8 Min.	10 Min	5 Min	13 Min	17 Min	17 Min
Average talktime	5 Min.	5 Min.	9 Min.	9 Min	9 Min	9 Min	9 Min	10 Min

**Front Desk Walk in Traffic per County office for Economic Assistance:**

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26
Sioux County	203	206	215	209	143	168	222	206
Grant County	23	24	25	43	27	39	34	39
Morton County	326	328	298	337	324	324	347	347

**HRCC outreach stats:**

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26
# of staff attended	4	4	2	5	1	0	3	3
# of inmates seen	17	8	3	17	2	0	14	15
# of MA apps completed	7	4	1	9	1	0	8	10
# of change reports	10	4	1	9	1	0	8	5
# of SNAP apps completed	0	0	1	0	0	0	0	0

**Swim lane information:**

- **Group 1**
  - Backlog: 6,093 work items (data as of 3/11/2026)
  - Medicaid work requirements expected to start January 1<sup>st</sup>, 2027
- **Group 2/3**
  - Backlog: 9,509 work items (data as of 3/11/2026)
  - Currently training 5 new EWS- with another joining mid-April
- **Group 4**
  - Backlog: 554 work items (data as of 3/11/2026)
  - TANF monthly reports will end April 1<sup>st</sup>, 2026 – working clients will have a 6-month review period & not work eligible individuals will have a 12-month review period
  - CCAP waitlist has over 500 clients

**Support Specialist (Statewide):**

- No changes or backlog

**Call Center (CSC):**

- No changes

**THREE RIVERS HUMAN SERVICE ZONE Child Protection Reports Feb 1 to Feb 28th**

-Of the 101 total reports in Feb, 43 Administratively Assessed (AA)/Administrative Referrals (AR), and 3 Assessment Terminated in Progress (ATP).

Grant County- 1 full/ATP

Sioux County- 0 full/ATP

- \* Total number of Substance Exposed Infant (SEI) cases- 0
- \* Total number of Child Sexual Behavior (CSB) cases- 2
- \*Total number of Prenatal Exposure (drugs/alcohol)- 1
- \*Total number of courtesy interview requests- 1 from another zone, 2 LE assist
- \* Conflict cases for another Zone- 0
- \*Dak Central/South Country HSZ took 4 cases in Jan

**Beginning Feb caseload-**

**Opened/Closed- Feb 1- Feb 28th-**

CPS Supervisor (JW)- 6	Opened-1, Closed-5, End-2 (*0 combine)
CPS Worker (KO)- 13	Opened-6, Closed- 7, End-12 (*5 new reports received on open cases)
CPS Worker (MG)- 17	Opened-8,(8 were rural) Closed-3, End-22 (*5 new reports received on open cases)
CPS Worker (TB)- 13	Opened-7, Closed- 5, End- 15 (*5 combined report)
CPS Worker (MV)- 8	Opened-7, Closed -8, End- 7 (*2 combined reports)
CPS Worker (AG)- 5	Opened-8, Closed-5, End-8 (*4 combined report)

**Parent Aide Caseload**

<b>BB-</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>
	13	12	14	14	16	10	13	14	14	14	11	12	12

<b>BS-</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>
	12	14	12	5 (May13 vacated)		6	9	9	11	10	10	10	11

TOTAL 960 REPORTS				
FOR ZONE	(includes combines)			
	2023	2024	2025	2026
JANUARY	90	83	69	84
FEBRUARY	83	101	85	101
MARCH	95	114	108	
APRIL	86	93	88	
MAY	76	80	100	
JUNE	68	66	86	
JULY	70	68	90	
AUGUST	98	67	77	
SEPTEMBER	108	81	93	
OCTOBER	82	84	90	
NOVEMBER	89	89	94	
DECEMBER	69	97	81	
YEAR TOTAL	1014	1023	1061	185

ASSIGNED 960'S				
(includes combines)				
	2023	2024	2025	2026
JANUARY	53	48	39	34
FEBRUARY	43	60	48	58
MARCH	56	86	77	
APRIL	53	63	55	
MAY	44	48	62	
JUNE	36	36	50	
JULY	44	44	50	
AUGUST	55	45	48	
SEPTEMBER	62	52	64	
OCTOBER	44	55	52	
NOVEMBER	57	63	43	
DECEMBER	32	60	47	
YEAR TOTAL	579	660	635	92

**TRHSZ FOSTER CARE / IN-HOME  
CASE LOADS FEBRUARY 2026**

**CASE LOAD TOTALS = 77**

**63 - Foster Care – (counted by child)**

**35 - foster homes/PATH   5 - QRTP/PRTF (1 DD GH)   16 - relative Care   6 - 18+   1 - YCC**

**14 - In-Home, ICPC, Courtesy Case Management & Home Studies**

<b>2026</b>	<b>Opened</b>	<b>Closed</b>
<b>January</b>	<b>11</b>	<b>4</b>
<b>February</b>	<b>3</b>	<b>6</b>

<b>2025</b>	<b>Opened</b>	<b>Closed</b>
<b>December</b>	<b>8</b>	<b>4</b>
<b>November</b>	<b>1</b>	<b>5</b>
<b>October</b>	<b>6</b>	<b>9</b>

**2026-TRHSZ**

<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>
<b>80</b>	<b>77</b>										

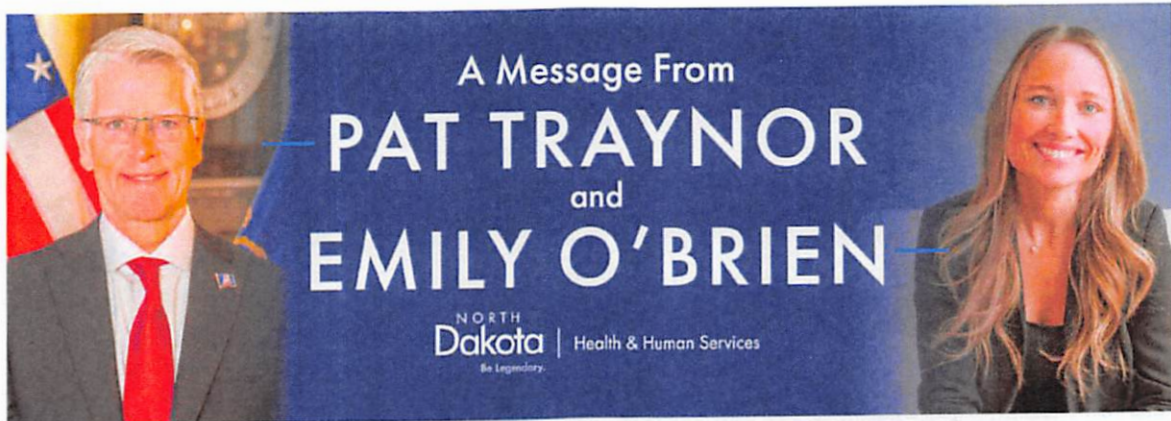
**2025- TRHSZ**

<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>
<b>80</b>	<b>80</b>	<b>70</b>	<b>66</b>	<b>64</b>	<b>67</b>	<b>72</b>	<b>76</b>	<b>75</b>	<b>72</b>	<b>69</b>	<b>73</b>

**2024-TRHSZ**

<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>
<b>71</b>	<b>74</b>	<b>73</b>	<b>77</b>	<b>76</b>	<b>77</b>	<b>76</b>	<b>71</b>	<b>74</b>	<b>75</b>	<b>76</b>	<b>78</b>

	<u>2025</u>			<u>2026</u>	
<b>MG</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>
Foster Care	0	0	0	3	4
In-Home	0	0	2	3	4
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>6</b>	<b>8</b>
<b>AG</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>
Foster Care	6	6	7	3	1
In-Home	4	2	2	1	0
<b>Total</b>	<b>10</b>	<b>8</b>	<b>9</b>	<b>4</b>	<b>1</b>
<b>WI</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>
Foster Care	11	11	11	18	17
In-Home	4	3	3	1	0
<b>Total:</b>	<b>15</b>	<b>14</b>	<b>14</b>	<b>19</b>	<b>17</b>
<b>TS</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>
Foster Care	14	14	13	12	13
In-Home	0	0	0	1	1
<b>Total</b>	<b>14</b>	<b>14</b>	<b>13</b>	<b>13</b>	<b>14</b>
<b>LS</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>
Foster Care	7	7	8	8	8
In-Home	5	5	4	6	5
<b>Total</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>14</b>	<b>13</b>
<b>EV</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>
Foster Care	10	10	10	8	8
In-Home	1	1	1	3	3
<b>Total:</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>
<b>BW</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>
Foster Care	9	9	11	11	12
In-Home	1	1	1	2	1
<b>Total</b>	<b>10</b>	<b>10</b>	<b>12</b>	<b>13</b>	<b>13</b>



Good afternoon, Team HHS:

Over the past several years, our work has evolved in meaningful ways to advance our service to North Dakota citizens. We've learned new ways to collaborate, serve and stay connected, often across geographical distance and continuous change.

As we look ahead, we recognize the great value of being together in shared spaces, building relationships and supporting one another in our day-to-day work. This team-based mindset is critically important in building upon our healthy and high-performing team and positively shaping our culture across the agency.

HHS, along with other state agencies, is reviewing office space and leasing arrangements as we work to optimize space utilization.

To better support teamwork, service delivery and responsible stewardship of public resources, we are implementing a phased return-to-office plan across our entire agency.

Over the past several years, the boundary between work and home has blurred. In March of 2020, we were challenged with a worldwide pandemic. Along with thousands of employers across the world, we met that challenge. Services to citizens continued, we adapted and we met the mission of our agency.

Circumstances are different now, and as we re-establish more in-office presence of team members, we aim to create a sustainable work rhythm, have healthy boundaries between work and home and strive for individual and team well-being. You might be asking yourself, "What does this mean for me?"

This is not about returning to the way things may have been in the past, but rather about being thoughtful and intentional about *where* our work is best done and *how* we support one another as a team.

Being in each other's presence strengthens learning, problem-solving and our shared commitment to the people we serve. At the same time, we remain committed to flexibility when possible and to leading with trust, respect and care for our team members and their families.

More details will be shared soon, including what this means for individual team members. Existing policy will be updated with clear guidance and expectations.

The first group of team members that will return to an office location are those who reside in the Bismarck-Mandan area. Discussions with leaders have begun, and the phased return-to-office plan will continue through 2026 and beyond.

Over the next several months, configuration and fit-up activities will be undertaken to best accommodate our team members across the state in having a successful transition back to the office.

We want to be clear about the spirit of this work: connection, clarity and care. It is recognized that some team members may require accommodations. We will manage those requests individually through discussions with team members and their managers.

If you have specific questions, please reach out to your HR business partner who will facilitate next steps.

Thank you for all you do and for continuing to show up with professionalism, compassion and light.

With gratitude,  
Pat Traynor & Emily O'Brien