

**Three Rivers Human Service Zone Board
Meeting Agenda
Three Rivers Human Service Zone 1st Floor Conference Room
Mandan Office
210 2nd Ave. NW Mandan
10:00 AM – December 18, 2025**

Meeting Call to Order

Roll Call

Approval of Agenda

Approval of November 20, 2025, Minutes

Review and Approval of December 2025 Bills

Budget Review

Zone Program Stats

Economic Assistance and Support Unit Updates

Child Welfare Unit Updates

SNAP Update

Other

Items may be added or deleted from the agenda prior to or during the meeting.

Next Meeting: January 15, 2026 @ 10 AM, Mandan

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**Three Rivers Human Service Zone Board
Meeting Minutes
Three Rivers Human Services Board Room
Mandan
210 2nd Ave NW
November 20, 2025**

Meeting Call to Order:

- Dennis called the meeting to order at 10:01 AM

Roll Call:

Mandan: Dennis Meier, Jackie Buckley, Lori Flaten, Rose Mary Lawson, Heidi Peltz, Karen Rohr

Absent: Dawson Holle,

Carson: Gerard Kraft,

Absent: Marty Meyer

Fort Yates: John Pretty Bear (Phone)

Absent: Ken Snider

Others present: Jodie Leier, Mandy Garrett, Jenny Wetsch, Tracy Mertz, Vince Gillette

Approval of Agenda

- Moved by Jackie Buckley to approve the agenda seconded by Gerard Kraft. Motion carried.

Approval of Minutes of October 16, 2025

- Moved by Karen Rohr to approve the minutes from October 16, 2025, seconded by Heidi Peltz. All in favor. Motion carried.

Review and Approval of October 2025 Bills:

- Lori Flaten and Jackie Buckley came early to review the bills.
- Discussed the service fees on CC payments to funeral homes. We are working with Dawn to make ACH payments to the local funeral homes that have systems that automatically charge service fees for the use of credit card payments.
- Moved by Lori Flaten, seconded by Jackie Buckley to approve the bills as presented. With a unanimous roll call vote the bills were approved.

Name	Roll Call	Bills Approved
Jackie Buckley	P	Y
Lori Flaten	P	Y
Rosemary Lawson	P	Y
Heidi Peltz	P	Y
Marty Meyer	A	A
Gerard Kraft	P	Y
Ken Snider	A	A
John Pretty Bear	P (Phone)	Y
Dennis Meier	P	Y

Karen Rohr	P	Y
Dawson Holle	A	A

Budget Review

- Dennis went over October Financials.
- Dennis Meier, Jodie Leier, Jason Coffey, Kristen Harsbargen and Joelle Hammer did a year end budget review. TRHSZ is operations well below our projected spending.
- We are considering vehicle repairs, office supplies, desks, chairs, more computer replacements, and the review of special requests before the end of the year.
- Discussion during the budget review on utilizing SPF funds to help with circumstance of food insecurity due to the government shutdown. Also, it was brought up if client aid could be used to assist the elderly. Donna Auckland was looking into this, but the November benefits have since been made whole with the government re-opening.

Vince Gillette- Three Rivers Human Service Zone Tribal Liaison Report

- There are approximately 50-60 SRST foster children placed in ND foster homes that Vince helps to facilitate visits.
- Standing Rock currently has 17 ND IV-E cases and 16 SD IV-E cases in ND Foster Homes.
- Vince spends a lot of time dealing with Medicaid payment issues for both ND and SD Foster children.
- ND Tribes FMAP for new fiscal year 2026 rates have not been released yet and new contracts are being sent out.
- Keeping the Culture Alive class will have the third class at the Mandan Library tonight from 6-8 pm. The next presenter is Dakota GoodHouse, a professor at UTTC is presenting story telling.
- Vince continues to track the Indirect Expenses for Fort Yates for Jodie Leier to report to the state.
- Vince did 11 Foster Care visits for SRST, and 2 F2F for TRHSZ. Two were in Garrison.
- Vince continues to work on the project of updating the TCM (Targeted Case Management Billing).
- We have been shorthanded in the foster care side, so he is helping with visits and transportation.
- Chelsea Flory from Burleigh asked for assistance in transporting. Dennis and Vince offered but they declined their assistance.

Mandy Garrett – Income Maintenance/Eligibility Supervisor

Three Rivers Zone Office Information

- Current Openings: EW I position was transferred to us from Burleigh. We will be interviewing 4 applicants.
- Great Plains Food Bank is providing our zones with 1 pallet of 84 boxes per office. We are reworking the criteria to receive these boxes since the government reopened.
- Medicaid
 - Total Households: October 2025 – 4174
 - Total Individuals: October 2025 – 7056
 - Total Benefits: N/A
- SNAP
 - Total Households: October 2025 - 1593
 - Total Individuals: October 2025 - 3545

- Total Benefits Paid: \$632.4K
- LIHEAP
 - Total Households: October 2025 – 223
 - Total Individuals: October 2025 – 564
 - Total Benefits: \$14.4K
- TANF (Temporary Assistance for Needy Families)
 - Total Households: October 2025 – 90
 - Total Individuals: October 2025 – 225
 - Total Benefits: \$58.8K
- Childcare Assistance Program
 - Total Households: October 2025 - 161
 - Total Individuals: October 2025 – 496
 - Total Benefits: \$229.8K
- Call Center Stats
 - Total Calls Received: October 2025 – 26,042
 - Answered Calls: October 2025 – 17,431
 - Abandoned Calls: October 2025 – 7,371
 - Average Wait Time: October 2025 – 10 minutes
 - Average Talk Time: October 2025 – 9 minutes
- Swim Lanes
 - Partial SNAP benefits were issued to clients on 11/6/25 with the full amount issued by 11/17/25.
 - A little bit of backlog on queues. We turned staff to pt time, and it is easier to see the backlogs.
- Support Specialists (Statewide)
 - Nothing to report. There is no backlog.
- Call Center Information
 - Started seeing an increase in calls on 11/7/25 due to partial benefits.
 - Anyone who had Genesis installed was asked to assist with calls along with the on-demand team helping for a while.
 - Currently there are 5 CSC positions available throughout the state.
- Foot traffic in the three offices has been monitored since May 2024.
 - Sioux County 209 in October.
 - Grant County 43 in October.
 - Morton County 337 in October.

Jenny Wetsch – Child Protection

See the attached Statistical information which was presented during the meeting.

- 90 total reports in October: 1 Report in Grant County and 0 Reports for Sioux County.
 - 52 assigned as Full.
 - 1 ATP Assessments.
 - 38 Administratively Assessed or Administrative Referrals.
 - 0 Alt Response.
 - 1 Substance Exposed Infant (SEI).
 - 1 Child Sex Cases
 - 0 Prenatal Drug/Alcohol Cases
 - 0 Courtesy Interview Requests from other zones/1 Law Enforcement

- 0 Conflict cases for another Zone
- RSR took 5 cases for us in October, not included in our 90. RSR and Grand Forks were here for 4 days each and they were really helpful.
- Dakota Central is helping us in November but not during Thanksgiving week and will help the first two weeks of December. They will take up to 4 cases a week.
- McKayla VanSteenVoort started Nov 11. She is still shadowing staff.

Tracy Mertz-Foster Care/In Home

- See the attached statistical information which was presented during the meeting.
- Currently we have 73 cases.
 - 57 Foster Care (counted by child)
 - 16 In-Home Cases, ICPC, Courtesy Case Management & Home Study's
 - 34 Foster Homes/PATH
 - 4 QRTP/PRTF (1 DD GH)
 - 11 Relative Care
 - 8-18+
 - 0-YCC

Child Welfare Unit Updates

- Monique Gladue has accepted the FC position and started on Nov 10.
- Child Welfare is still advertising for the CFS director. This hasn't affected us a lot.
- Emily O'Brien, deputy director will assume Traynor's position.
- Case management redesign will begin in January.
 - There will be training in December
 - Preparing for the Oceans rollout.

Eligibility Updates

- At the director's meeting we were trying to think of ways to provide more effective and efficient services. We will be facing hefty fines if we don't improve as a state.
- Considering an overlap in all work groups so EWs would be trained in all programs except TANF. They need to decide as Zone Directors to support this.
- NDZDA voted to explore a 1 call resolution to meet clients' needs. EW's would work on all programs and take calls, except for TANF. Zone Directors feel this is an option that needs to be explored.
- Currently New Hires 1st learn Medicaid, 2nd learn SNAP and then move on to other programs. This process is also going to be explored further.
- Discussion about EW workers needing to fix their own errors and be held accountable for the learning process.

SNAP Updates

- There has been false news spread that everybody had to re-apply for SNAP. It is only those that closed their SNAP cases so they could get commodities would need to reapply. If they receive the commodities they must wait 30 days to reapply. If they didn't receive commodities they could reapply right away.
- John PrettyBear shared how Ft Yates has been proactive with the current government shutdown which has allowed them to open a couple of new food pantries on the school side through a grant received and Great Plains Food Pantry. They are doing some events for families where a hot meal is served 1x a month.

The school will be handing out Thanksgiving turkey baskets. They received a donation of \$2,000 to their food pantry.

Zone Director Job Description Review

- Went over Dennis' job description as the state is requesting these get updated due to how these positions have evolved since becoming zones. Supervision of staff 45%, Fiscal Accountability 20%, Program Oversight 25%, and Agency Responsibilities 10%.

Other:

- Update on the Mission Vision and Values with Jason Matthews.
 - The alignment team has met for the 2nd time. Jason said it is a good group and things are progressing.

Adjourn:

- Moved by Gerard Kraft, seconded by Rosemary Lawson to adjourn the meeting at 11:34 AM. All in favor. Motion carried.

Next Meeting December 18, 2025 – 10 AM, Mandan

Respectfully Submitted,

Jodie Leier
Fiscal Services
Three Rivers Human Service Zone

THREE RIVERS HUMAN SERVICE ZONE
MONTHLY BILLING APPROVAL SHEET

For Month of: December, 2025

VENDOR	AMOUNT		
Belisle, Annah	\$	87.40	
Belisle, Annah	\$	81.90	
Bravera Insurance, Inc	\$	4,752.00	
Bravera Insurance, Inc	\$	4,932.00	
Fireside Office Products Inc	\$	1,760.00	
Fireside Office Products Inc	\$	5,172.64	
Graner, Russell & Bailie	\$	900.00	*Already Processed
Grimm, Alicia	\$	100.28	
ITD	\$	237.60	
Lee, Melodie	\$	88.20	
Missouri River Flats	\$	1,040.00	*Already Processed
NRG	\$	26,313.66	
NRG	\$	331.87	
Preble	\$	705.00	
Quill	\$	60.99	
Schlag, Traci	\$	16.81	
Schlag, Traci	\$	7.18	
Stymeist, Lisa	\$	137.82	
Stymeist, Lisa	\$	19.62	
Stymeist, Lisa	\$	16.99	
Sure Shread	\$	42.00	
WRT (Grant)	\$	80.17	
Credit Card (Gillette)			
Credit Card (Leier)	\$	13,150.75	
WEX Card	\$	973.02	
Jackie Buckley	\$	5.60	\$ 50.00
RoseMary Lawson	\$	7.00	\$ 50.00
Lori Flaaten	\$	9.80	\$ 50.00
Heidi Peltz	\$	68.60	\$ 50.00
John Pretty Bear	\$	88.20	\$ 50.00
Marty Meyer	\$	95.20	\$ 50.00
Ken Snider	\$	84.00	\$ 50.00
Gerard Kraft	\$	79.80	\$ 50.00
Dawson Holle	\$	25.20	\$ 50.00
Karen Rohr	\$	2.10	\$ 50.00
Subtotal:	\$	61,473.40	\$ 500.00
TOTAL:	\$	61,973.40	
APPROVALS:			
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
DIRECTOR:	_____		

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2025-2025

From Date: 11/1/2025

To Date: 11/30/2025

Account Mask: ??????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description

Expended PTD

Original Budget

Amended Budget

Expended YTD

Encumbered YTD

Unexpended Bal

% Used

SOCIAL WELFARE FUND

207.450.6101 / SALARIES	\$35,253.60	\$0.00	\$474,940.80	\$370,604.20	\$0.00	\$104,338.60	78.03%
207.450.6102 / DEFERRED COMP. BENEFIT	\$0.00	\$0.00	\$56,229.43	\$0.00	\$0.00	\$56,229.43	0.00%
207.450.6103 / TEMPORARY SALARIES	\$0.00	\$0.00	\$0.00	\$10,247.64	\$0.00	(\$10,247.64)	0.00%
207.450.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$0.00	\$1,178.42	\$0.00	(\$1,178.42)	0.00%
207.450.6110 / SERVICE AWARDS	\$0.00	\$0.00	\$1,970.00	\$560.00	\$0.00	\$1,410.00	28.43%
207.450.6209 / LIFE INSURANCE	\$13.33	\$0.00	\$0.00	\$111.78	\$0.00	(\$111.78)	0.00%
207.450.6211 / HEALTH INSURANCE	\$7,270.84	\$0.00	\$83,968.68	\$65,585.52	\$0.00	\$18,383.16	78.11%
207.450.6212 / AUTO INSURANCE	\$0.00	\$0.00	\$0.00	\$9,426.00	\$0.00	(\$9,426.00)	0.00%
207.450.6221 / FICA MATCH	\$2,515.09	\$0.00	\$36,332.97	\$27,453.88	\$0.00	\$8,879.29	75.56%
207.450.6241 / WORKMENS COMPENSATION	\$0.00	\$0.00	\$0.00	\$435.17	\$0.00	(\$435.17)	0.00%
207.450.6300 / NDPERS DEF. BENEFIT	\$5,149.63	\$0.00	\$0.00	\$55,521.62	\$0.00	(\$55,521.62)	0.00%
207.450.6321 / PROPERTY & LIABILITY INSURAN	\$0.00	\$0.00	\$7,099.00	\$0.00	\$0.00	\$7,099.00	0.00%
207.450.6322 / Background Checks	\$120.00	\$0.00	\$7,230.00	\$180.00	\$0.00	\$7,050.00	2.49%
207.450.6324 / PROFESSIONAL ASSOCIATIONS	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
207.450.6339 / MEMBERSHIPS & REGISTRATIONS	\$470.00	\$0.00	\$4,200.00	\$16,591.33	\$0.00	(\$12,391.33)	395.03%
207.450.6341 / TRAVEL EXPENSE	\$238.40	\$0.00	\$59,400.00	\$4,680.69	\$0.00	\$54,719.31	7.88%
207.450.6344 / VEHICLE & EQUIP REPAIR & MAINTENANC	\$1,968.45	\$0.00	\$7,600.00	\$56,207.89	\$0.00	(\$48,607.89)	739.58%
207.450.6359 / POSTAGE	\$0.00	\$0.00	\$4,500.00	\$2,382.87	\$0.00	\$2,117.13	52.95%
207.450.6380 / MOBILE COMMUNICATIONS	\$2,053.72	\$0.00	\$33,630.00	\$21,160.63	\$0.00	\$12,469.37	62.92%
207.450.6383 / PUBLISHING & PRINTING	\$0.00	\$0.00	\$2,200.00	\$0.00	\$0.00	\$2,200.00	0.00%
207.450.6401 / OFFICE MATERIALS	\$1,046.88	\$0.00	\$14,000.00	\$6,384.89	\$0.00	\$7,615.11	45.61%
207.450.6412 / SUPPLIES-COMPUTER	\$147.30	\$0.00	\$5,200.00	\$464.78	\$0.00	\$4,735.22	8.94%
207.450.6499 / CLIENT AID	\$0.00	\$0.00	\$0.00	\$147.30	\$0.00	(\$147.30)	0.00%
207.450.6851 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$82,800.00	\$26,529.48	\$0.00	\$56,270.52	32.04%
207.450.6905 / SAFETY/PERMANENCY FUNDS	\$0.00	\$0.00	\$0.00	\$45.00	\$0.00	(\$45.00)	0.00%
207.450.6906 / Keeping the Culture Alive	\$491.29	\$0.00	\$0.00	\$1,281.43	\$0.00	(\$1,281.43)	0.00%

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2025-2025

From Date: 11/1/2025

To Date: 11/30/2025

Account Mask: ??????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.450.6911 / EXPERT/PROFESSIONAL WITNESS FEES	\$0.00	\$0.00	\$0.00	\$23,178.78	\$0.00	(\$23,178.78)	0.00%
207.450.6927 / TERMINAL COST	\$243.00	\$0.00	\$22,848.00	\$3,220.64	\$0.00	\$19,627.36	14.10%
207.450.6932 / COPIER EXPENSE	\$49.69	\$0.00	\$0.00	\$6,368.56	\$0.00	(\$6,368.56)	0.00%
207.451.6101 / SALARIES	\$100,160.40	\$0.00	\$1,516,900.69	\$1,238,739.03	\$0.00	\$278,161.66	81.66%
207.451.6121 / OVERTIME PAY	\$1,087.44	\$0.00	\$0.00	\$4,793.36	\$0.00	(\$4,793.36)	0.00%
207.451.6209 / LIFE INSURANCE	\$49.20	\$0.00	\$0.00	\$555.55	\$0.00	(\$555.55)	0.00%
207.451.6211 / HEALTH INSURANCE	\$29,278.81	\$0.00	\$339,938.29	\$316,694.50	\$0.00	\$23,243.79	93.16%
207.451.6221 / FICA MATCH	\$6,999.25	\$0.00	\$116,042.90	\$86,995.67	\$0.00	\$29,047.23	74.97%
207.451.6300 / NDPERS DEFINED BENEFIT	\$15,188.30	\$0.00	\$216,310.04	\$186,013.24	\$0.00	\$30,296.80	85.99%
207.451.6341 / TRAVEL EXPENSE	\$88.20	\$0.00	\$0.00	\$2,336.91	\$0.00	(\$2,336.91)	0.00%
207.451.6401 / OFFICE SUPPLIES	\$301.59	\$0.00	\$0.00	\$4,102.44	\$0.00	(\$4,102.44)	0.00%
207.451.6927 / TERMINAL COST	\$1,252.00	\$0.00	\$0.00	\$13,535.15	\$0.00	(\$13,535.15)	0.00%
207.452.6101 / SALARIES	\$45,664.80	\$0.00	\$668,184.04	\$501,868.89	\$0.00	\$166,315.15	75.11%
207.452.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$0.00	\$4,147.51	\$0.00	(\$4,147.51)	0.00%
207.452.6111 / STANDBY SALARIES	\$1,125.00	\$0.00	\$0.00	\$18,176.16	\$0.00	(\$18,176.16)	0.00%
207.452.6121 / OVERTIME PAY	\$4,216.53	\$0.00	\$0.00	\$8,846.40	\$0.00	(\$8,846.40)	0.00%
207.452.6209 / LIFE INSURANCE	\$14.35	\$0.00	\$0.00	\$153.74	\$0.00	(\$153.74)	0.00%
207.452.6211 / HEALTH INSURANCE	\$5,387.98	\$0.00	\$72,553.67	\$46,920.66	\$0.00	\$25,633.01	64.67%
207.452.6221 / FICA MATCH	\$3,776.78	\$0.00	\$51,116.08	\$39,594.71	\$0.00	\$11,521.37	77.46%
207.452.6300 / NDPERS DEFINED BENEFIT	\$6,649.46	\$0.00	\$95,283.04	\$75,344.32	\$0.00	\$19,938.72	79.07%
207.452.6339 / MEMBERSHIPS, REGISTRATIONS & SUBSCR	\$0.00	\$0.00	\$0.00	\$245.00	\$0.00	(\$245.00)	0.00%
207.452.6341 / TRAVEL EXPENSE	\$801.75	\$0.00	\$0.00	\$10,934.50	\$0.00	(\$10,934.50)	0.00%
207.452.6345 / SPF TRAVEL	\$786.00	\$0.00	\$10,000.00	\$2,866.14	\$0.00	\$7,133.86	28.66%
207.452.6401 / OFFICE SUPPLIES	\$373.81	\$0.00	\$0.00	\$2,933.78	\$0.00	(\$2,933.78)	0.00%
207.452.6418 / MEDICAL & LICENSES	\$225.00	\$0.00	\$0.00	\$225.00	\$0.00	(\$225.00)	0.00%
207.452.6423 / SPF CLIENT DRUG TESTING	\$0.00	\$0.00	\$6,868.00	\$570.00	\$0.00	\$6,298.00	8.30%
207.452.6425 / SPF MEDICAL	\$0.00	\$0.00	\$4,500.00	\$557.66	\$0.00	\$3,942.34	12.39%

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2025-2025

From Date: 11/1/2025

To Date: 11/30/2025

Account Mask: ?????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.452.6905 / SAFETY/PERMANENCY FUNDS	\$3,150.99	\$0.00	\$0.00	\$31,240.70	\$0.00	(\$31,240.70)	0.00%
207.452.6913 / HIGH RISK DAY CARE	\$0.00	\$0.00	\$62,250.00	\$6,280.00	\$0.00	\$55,990.00	10.06%
207.452.6927 / TERMINAL COST	\$278.00	\$0.00	\$0.00	\$3,039.50	\$0.00	(\$3,039.50)	0.00%
207.453.6101 / SALARIES	\$25,847.20	\$0.00	\$491,090.76	\$418,597.20	\$0.00	\$72,493.56	85.24%
207.453.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$0.00	\$1,874.58	\$0.00	(\$1,874.58)	0.00%
207.453.6111 / STANDBY SALARIES	\$675.00	\$0.00	\$0.00	\$11,325.00	\$0.00	(\$11,325.00)	0.00%
207.453.6121 / OVERTIME PAY	\$0.00	\$0.00	\$0.00	\$1,134.19	\$0.00	(\$1,134.19)	0.00%
207.453.6209 / LIFE INSURANCE	\$8.20	\$0.00	\$0.00	\$127.10	\$0.00	(\$127.10)	0.00%
207.453.6211 / HEALTH INSURANCE	\$3,635.42	\$0.00	\$62,608.94	\$58,937.24	\$0.00	\$3,671.70	94.14%
207.453.6221 / FICA MATCH	\$1,931.77	\$0.00	\$37,568.44	\$31,463.23	\$0.00	\$6,105.21	83.75%
207.453.6300 / NDPERS DEFINED BENEFIT	\$3,944.27	\$0.00	\$70,029.54	\$63,213.94	\$0.00	\$6,815.60	90.27%
207.453.6339 / MEMBERSHIPS, REGISTRATIONS & SUBSCR	\$0.00	\$0.00	\$0.00	\$235.00	\$0.00	(\$235.00)	0.00%
207.453.6341 / TRAVEL EXPENSE	\$23.00	\$0.00	\$0.00	\$705.32	\$0.00	(\$705.32)	0.00%
207.453.6345 / SPF TRAVEL	\$50.00	\$0.00	\$0.00	\$400.00	\$0.00	(\$400.00)	0.00%
207.453.6401 / OFFICE SUPPLIES	\$246.40	\$0.00	\$0.00	\$336.26	\$0.00	(\$336.26)	0.00%
207.453.6418 / MEDICAL & LICENSES	\$225.00	\$0.00	\$0.00	\$225.00	\$0.00	(\$225.00)	0.00%
207.453.6423 / SPF CLIENT DRUG TESTING	\$465.00	\$0.00	\$0.00	\$2,360.00	\$0.00	(\$2,360.00)	0.00%
207.453.6905 / SAFETY/PERMANENCY FUNDS	\$170.62	\$0.00	\$0.00	\$6,006.97	\$0.00	(\$6,006.97)	0.00%
207.453.6927 / TERMINAL COST	\$249.80	\$0.00	\$0.00	\$2,718.40	\$0.00	(\$2,718.40)	0.00%
207.455.6101 / SALARIES	\$10,940.80	\$0.00	\$103,801.17	\$135,455.95	\$0.00	(\$31,654.78)	130.50%
207.455.6121 / OVERTIME PAY	\$0.00	\$0.00	\$0.00	\$184.00	\$0.00	(\$184.00)	0.00%
207.455.6209 / LIFE INSURANCE	\$6.15	\$0.00	\$0.00	\$65.60	\$0.00	(\$65.60)	0.00%
207.455.6211 / HEALTH INSURANCE	\$5,648.58	\$0.00	\$31,304.47	\$58,401.78	\$0.00	(\$27,097.31)	186.56%
207.455.6221 / FICA MATCH	\$698.22	\$0.00	\$7,940.79	\$8,899.75	\$0.00	(\$958.98)	112.08%
207.455.6300 / NDPERS DEFINED BENEFIT	\$1,568.78	\$0.00	\$14,802.05	\$18,613.29	\$0.00	(\$3,811.24)	125.75%
207.455.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$0.00	\$105.34	\$0.00	(\$105.34)	0.00%
207.455.6401 / OFFICE SUPPLIES	\$85.49	\$0.00	\$0.00	\$592.95	\$0.00	(\$592.95)	0.00%

Morton County

Expenditure Report with Detail Options

Account Mask: mmmmm
 Exclude Pre encumbrance Include pre encumbrance Print accounts with zero balance
 From Date: 11/1/2025 To Date: 11/30/2025

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207,456,827 / TERMINAL COST	\$76.60	\$0.00	\$0.00	\$833.90	\$0.00	(\$833.90)	0.00%
207,456,810 / SALARIES	\$2,491.26	\$0.00	\$43,558.30	\$27,146.59	\$0.00	\$16,411.71	62.32%
207,458,8209 / LIFE INSURANCE	\$2.05	\$0.00	\$0.00	\$22.55	\$0.00	(\$22.55)	0.00%
207,458,8211 / HEALTH INSURANCE	\$653.56	\$0.00	\$9,944.73	\$6,315.63	\$0.00	\$3,629.10	63.51%
207,458,8221 / FICA MATCH	\$166.09	\$0.00	\$3,465.50	\$1,789.77	\$0.00	\$1,675.73	51.65%
207,458,8300 / NDCRS DEFINED BENEFIT	\$380.17	\$0.00	\$6,459.87	\$4,142.56	\$0.00	\$2,317.31	64.13%
207,458,8341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$0.00	\$125.61	\$0.00	(\$125.61)	0.00%
207,458,8401 / OFFICE SUPPLIES	\$35.94	\$0.00	\$0.00	\$86.28	\$0.00	(\$86.28)	0.00%
207,457,8101 / SALARIES	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	(\$100.00)	0.00%
207,457,8221 / FICA MATCH	\$0.00	\$0.00	\$0.00	\$7.65	\$0.00	(\$7.65)	0.00%
207,457,8341 / TRAVEL EXPENSE	\$172.90	\$0.00	\$0.00	\$1,854.30	\$0.00	(\$1,854.30)	0.00%
207,457,8912 / ZONE BOARD TRAVEL	\$0.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,100.00	0.00%
207,458,8911 / EXPERT/PROFESSIONAL WITNESS FEES	\$0.00	\$0.00	\$0.00	\$4,786.26	\$0.00	(\$4,786.26)	0.00%
207,461,6905 / SAFETY/PERMANENCY FUNDS	\$0.00	\$0.00	\$11,000.00	\$1,128.49	\$0.00	\$9,871.51	10.26%
207,462,8489 / MISCELLANEOUS EXPENSE	\$254.01	\$0.00	\$4,900.00	\$2,475.65	\$0.00	\$2,424.35	50.52%
207,462,8904 / GA BURIALS	\$7,113.84	\$0.00	\$60,000.00	\$52,196.79	\$0.00	\$7,803.21	86.99%
Total For SOCIAL WELFARE	\$351,652.77	\$0.00	\$5,024,870.19	\$4,242,628.94	\$0.00	\$782,241.25	84.43%

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Morton County

Expenditure Report with Detail Options

Fiscal Year: 2025-2025 From Date: 11/1/2025 To Date: 11/30/2025

Account Mask: ??????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
Grand Total:	\$351,652.77	\$0.00	\$5,024,870.19	\$4,242,628.94	\$0.00	\$782,241.25	84.43%

End of Report

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There are approx. 50-60 SRST foster children from ND and SD placed in ND foster homes that I help facilitate visits F2F visits required by Federal rule and reporting back to the legal custodian, the Tribe, SD IVE and ND IV E so the visits can be logged and reported to the Feds. The Tribe has approx. 125+ foster children in care, but they won't really tell me where the children are placed. 25 of these placements are SD IV E Paid Foster Care placements in ND and 16 ND Tribal IV E children, and 16 IV E placements with relatives.

I spend a lot of time with Medicaid issues with the foster kids Medicaid, bills not being paid, getting SD foster kids on ND Medicaid, and talking with business offices of medical facilities clearing up nonpayment issues with current foster children and children previously in care. I also provide this service for the Three Rivers Human Service Zone foster children. I have frequent contact with Joe Ashley, the Tribal IV E person for the State of SD. He tracks the SRST SD IV E children, I report visits ND does for his IV E children, Interstate compact on the placement of children, getting SD Medicaid closed and ND Medicaid open for his SD Kids.

SFY 2026 FMAP amounts have been released. The State will send out contracts with the new amounts, to the tribes, which need to be signed and returned to the Fiscal Unit and the whole process will start again, helping the tribe submit FMAP reimbursement request, training etc. CFS has hired two Tribal Liaisons who will be assisting the tribes going forward. I have been asked to assist in some capacity. Still defining what that capacity is because the Liaison are new.

Keeping the Culture Alive class is being held on Nov 20th at the Mandan Library from 6-8 pm. It is open to all foster parents, foster children, adopted children, adoptive parents, Zone staff.

The classes aren't open to the public because of the confidentiality of the foster children. The Nov 20th KCA was done by Dakota Wind Goodhouse, he teaches History at United Tribes and is a storyteller. He told the story of Devils Tower, from the tribal perspective and two tribal creation stories, the short versions. We had 29 people attend the session. He was very well received.

I have done the payment of indirect expenses for Sioux County since we went to a zone in 2020. I exam the bills, prepare the vouchers, submit them to the Sioux County Auditor to prepare the checks and pay the bills, about \$3200.00ish a month. These numbers are submitted to Jodie Leier for the 119 indirect cost report that are submitted to the state.

I did 11 Foster Care F2F visits for SRST. 2 F2F visits for Three Rivers HSZ on Garrison.

My new project has been Targeted Case Management. Still working with our zone to get it up and running. Three Rivers has been reimbursed \$98,648.00 this year. Still working on getting TCM for the Tribes.

We are shorthanded on the Foster Care side and I have been helping cover visits and some transportation and other duties as assigned.

Vincent Gillette

Vincent N. Gillette
Tribal Liaison
Three Rivers Human Service Zone

TANF (Temporary Assistance for Needy Families)

Black= Power BI (new system)

	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25
Total Households	80(107)	85(106)	118(105)	120 (107)	124	83	90	78
Total individuals	197(213)	197(219)	461(201)	477(184)	509	211	225	184
Total Benefits issued	\$53.5K	\$57.5K	\$53.0K	\$50.2K	\$51.8k	\$62.9K	\$58.8k	\$52k

Call Center Stats:

	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25
Total calls received	22,284	21,872	21,134	22,247	22,866	25,302	26,042	18,368
Answered calls	17,823	17,569	16,912	17,981	17,921	17,884	17,431	14,753
Abandoned calls	3,634	3,516	3,476	3,472	4,034	6,253	7,371	2,933
Average wait time	6 Min.	5 Min.	5 Min.	5 Min.	5 Min.	8 Min.	10 Min	5 Min
Average talktime	5 Min.	5 Min.	5 Min.	5 Min.	5 Min.	9 Min.	9 Min	9 Min

Front Desk Walk in Traffic per County office for Economic Assistance:

	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25
Sioux County	206	210	244	203	206	215	209	143
Grant County	39	39	36	23	24	25	43	27
Morton County	327	384	299	326	328	298	337	324

Swim lane information:

- Currently about 2 weeks behind

Support Specialist (Statewide):

- Nothing to report- no backlog

Call Center (CSC):

- Nothing to report

TOTAL 960 REPORTS				
FOR ZONE	(includes combines)			
	2023	2024	2025	2026
JANUARY	90	83	69	
FEBRUARY	83	101	85	
MARCH	95	114	108	
APRIL	86	93	88	
MAY	76	80	100	
JUNE	68	66	86	
JULY	70	68	90	
AUGUST	98	67	77	
SEPTEMBER	108	81	93	
OCTOBER	82	84	90	
NOVEMBER	89	89	94	
DECEMBER	69	97		
YEAR TOTAL	1014	1023	980	0

ASSIGNED 960'S				
(includes combines)				
	2023	2024	2025	2026
JANUARY	53	48	39	
FEBRUARY	43	60	48	
MARCH	56	86	77	
APRIL	53	63	55	
MAY	44	48	62	
JUNE	36	36	50	
JULY	44	44	50	
AUGUST	55	45	48	
SEPTEMBER	62	52	64	
OCTOBER	44	55	52	
NOVEMBER	57	63	43	
DECEMBER	32	60		
YEAR TOTAL	579	660	588	0

THREE RIVERS HUMAN SERVICE ZONE Child Protection Reports Nov 1 to Nov 30th

-Of the 94 total reports in Nov, 51 Administratively Assessed (AA)/Administrative Referrals (AR), and 1 Assessment Terminated in Progress (ATP).

Grant County- 1 full/ATP

Sioux County- 0 full/ATP

- * Total number of Substance Exposed Infant (SEI) cases- 1
- * Total number of Child Sexual Behavior (CSB) cases- 2
- *Total number of Prenatal Exposure (drugs/alcohol)- 1
- *Total number of courtesy interview requests- 0 from another zone, 1 LE assist
- * Conflict cases for another Zone- 0
- *Dak Central/South Country HSZ took 9 cases in Nov

Beginning Nov caseload-

Opened/Closed- Nov 1- Nov 30th-

CPS Supervisor (JW)- 5	Opened-2, Closed-0, End-7 (*0 combine)
CPS Worker (KO)- 22	Opened-6, Closed- 10, End-18 (*4 new reports received on open cases)
CPS Worker (MG)-17	Opened-6,(3 were rural) Closed-2, End-21 (*8 new reports received on open cases)
CPS Worker (TB)- 23	Opened-7, Closed- 3, End- 27 (*6 new report received on open cases)
CPS Worker (MV)-	Opened-3, Closed -0, End- 3

Parent Aide Caseload

BB- Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov
8	10	10	13	12	14	14	16	10	13	14	14	14
BS- Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov
10	11	11	12	14	12	5 (May13 vacated)	6	6	9	9	11	10

**TRHSZ FOSTER CARE / IN-HOME
CASE LOADS NOVEMBER 2025**

CASE LOAD TOTALS = 68

57 - Foster Care -- (counted by child)

34- foster homes/PATH 5-QRTP/PRTF (1 DD GH) 9-Relative Care 9-18+ 0-YCC

11 - In-Home Cases, ICPC, Courtesy Case Management & Home Studies

2025	Opened	Closed
Nov	1	5
Oct	6	9
Sept	7	8
Aug	5	1
Jul	11	6
June	10	7
May	7	9
April	5	9
March	2	12
February	3	3
January	7	5
2024		
December	4	3
November	7	6
October	4	3

2025- TRHSZ

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov
80	80	70	66	64	67	72	76	75	72	68

2024-TRHSZ

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
71	74	73	77	76	77	76	71	74	75	76	78

2023-TRHSZ

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
77	66	72	74	74	72	68	69	74	74	72	68

	<u>2024</u>			<u>2025</u>										
MG				Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov
Foster Care	--			-	-	-	-	-	-	-	-	-	-	0
In-Home	--			-	-	-	-	-	-	-	-	-	-	0
Total	--			-	-	-	-	-	-	-	-	-	-	0
AG	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov
Foster Care	0	0	0	0	0	0	0	2	2	2	2	5	6	6
In-Home	0	0	0	0	0	0	0	2	3	4	5	5	4	2
Total	0	0	0	0	0	0	0	4	5	6	7	10	10	8
WI	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov
Foster Care	11	11	11	11	11	12	8	5	6	12	14	11	11	11
In-Home	1	4	4	4	4	3	3	4	2	3	2	4	4	2
Total:	12	15	15	15	15	15	11	9	8	15	16	15	15	13
TS	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov
Foster Care	11	11	14	18	17	11	9	8	14	14	14	15	14	14
In-Home	4	4	4	1	0	1	2	2	1	1	1	1	0	0
Total	15	15	18	19	17	12	11	10	15	15	15	16	14	14
LS	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov
Foster Care	0	0	0	0	0	2	1	5	4	4	5	8	7	7
In-Home	0	0	0	0	0	2	3	5	4	0	1	3	5	5
Total	0	0	0	0	0	4	4	10	8	4	6	11	12	12
EV	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov
Foster Care	13	12	12	11	11	8	7	7	7	10	10	10	10	10
In-Home	8	6	5	4	4	2	2	1	2	1	1	0	1	1
Total:	21	18	17	15	15	10	9	8	9	11	11	10	11	11
BW	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov
Foster Care	0	0	3	4	4	7	10	10	10	10	10	11	9	9
In-Home	0	0	0	1	1	1	1	1	1	1	1	2	1	1
Total	0	0	0	5	5	8	11	11	11	11	11	13	10	10
TM	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov
Foster Care	8	8	5	5	5	5	5	0	0	0	0	0	0	0
In-Home	1	1	0	0	0	2	1	0	0	0	0	0	0	0
Total	9	9	5	5	5	7	6	0	0	0	0	0	0	0
JD	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov
Foster Care	14	12	12	11	10	9	9	8	8	9	9	0	0	0
In-Home	4	7	5	5	4	5	5	4	3	1	1	0	0	0
Total	18	19	17	16	14	14	14	12	11	10	10	0	0	0
BA	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov
Foster Care	0	0	0	1	4	0	0	0	0	0	0	0	0	0
In-Home	0	0	3	4	5	0	0	0	0	0	0	0	0	0
Total:	0	0	3	5	9	0	0	0	0	0	0	0	0	0